

DRAFT

WINDSOCK VILLAGE AVIATION CORP.

ANNUAL MEETING - Minutes

JUNE 8, 2013 – 9:00AM

1. Certification by Secretary of notice given for the meeting
 - The meeting was held at Stafford & Anne King's hanger.
 - Bob Pustell called the meeting to order at 9:00 AM
 - The Secretary certified that notice of the meeting was given and that a quorum had been established.

2. Establishment of quorum
 - 29 Members were checked in.

3. Review of minutes of '12 Annual Meeting
 - **Motion to accept, Passed.**

4. Report of the President
 - Corporation is in good shape fiscally and physically.
 - Board Members were introduced.
 - Thanks to Stafford & Anne for hosting meeting.
 - Thanks to Mac & Karen McIver for serving lunch.
 - Summer maintenance contractor issues were reviewed.
 - The board will explore the option of establishing a paid property manager position.
 - Please obey the Ossipee leash law.
 - Guidelines for Runway Status and Usage were included in the meeting packet, including an update regarding operations while the runway is under maintenance.
 - Web site is under development.

5. Report of the Treasurer
 - Budget sheet shows that invoices were paid through 5/31/2012
 - \$37902.00 of 57922.00 was spent.
 - Positive variances include insurance, legal retainer, reserve expenses, lower summer maintenance and winter maintenance
 - Checking balance: \$490.00
 - Savings total balance:\$105,810.00 (114,649 total)
 - Taxiway balance \$8839.00
 - \$149.00 is reserved for hospitality
 - Outstanding assessments:
 - 3 accounts past due for multiple years. Liens are in place
 - Past due balance: \$3715.00

- 2 parties late for this year, they have been notified that a lien will be applied if necessary.
- **Motion to accept treasurer's report, Passed.**

6. Old Business:

- Donation to Nature Conservancy (\$577.00)
 - **Motion to donate to offset assessment, Passed.**
- Test windsock removed, the windsock will stay where it is.
- New website is in development -- need digital pictures

7. Presentation and consideration of the budget

(Adoption of budget to follow discussion/action on money items.)

- Budget items were reviewed.
- Liability insurance cost drop was reviewed.
- **Motion: Reverse agenda items 8 and 9. Yes 31, No 21.**
- **Motion: amend previous motion to only include on item 9C. Passed.**
 - Glenn Mori reviewed his issues.
 - Summer maintenance: Do we have a conflict of interest? Recommend board members are not involved as subcontractor.
 - Runway use operations: We need more flexibility, plowing and mowing needs to be done earlier.
 - We should be able to fly while maintenance is underway or maintenance is paused while airplanes use the runway.
 - Comment: Previous Board did not seem to have issues with conflict of interest. (Ted Roberts)
 - Comment: The board will insist on any board member recuse themselves from conflicts of interest. (Tom Gill)
 - Comment: we have a small community of skilled local people and do have some latitude. The board should be able to oversee any potential conflicts, and will be scrutinized. (Don Meader)

8. Election of Trustees: 3 for 3 years, 1 for 1 year

- Terms expiring: Steve Moore, Ted Roberts, Bill Clegg
- 1 year term remaining: Nancy Drach (sold house and moved)
- Nominations 3 year term: Steve Moore, Ted Roberts, Bill Clegg, Chris Downing
- **Motion: Cease nominations. Passed.**
- **Final count, written ballot: Ted Roberts 51, Bill Clegg 50, Steve Moore 40, Chris Downing 38. New board members are Ted, Bill and Steve**
- Nomination for 1 year term: Mark Christensen, Lou Burube
- **Motion: Cease nominations. Passed.**
- **Final count, visual ballot: Marc Christensen was elected.**

9. New Business:

- (A) Update on maintenance contractor (Eaglecrest has shut down)
 - 3 bids received, only one addressed all items on specification
 - Historic 1095/mow (Glenn)
 - Upper Valley 1035 /mow
 - Dig & Doze 2000/mow

- Steve Moore 1095/mow (all items addressed on specification)
- Board recommends Steve Moore due to price, flexibility and continuity. Steve purchased Eaglecrest equipment.
- Comment: The board will have oversight on when the grass is cut? Yes.
- Comment: (Stanley Brothers) Questions about bidding process? Board made a best attempt to have a clean bidding process.
- Thanks to Steve Moore for contributing a volunteer “mow” of the runway and taxiways, Marty Tetu mowed the runway extension, and Stanley Brothers mowed the common areas as an interim until a contractor was approved.
- **Motion: Accept Steve Moore’s bid for 3-year term, reviewable annually. Passed.**
- Comment: (Glen Mori) Alternatives should be explored.
- **Motion: Form a committee to explore alternatives for summer maintenance. No second.**
- (B) Member input by Patricia Pustell to discuss “Celebration Event”
 - August 10th Potluck at the Young’s on the runway starting at 12 PM. The Red Hat Band has been contracted from 5pm to 10pm.. This is not being organized as a fly-in. Rain or shine.
 - Motion: Use the hospital fund of 150.00 to support the “Celebration Event”
- (C) Member input by Glenn Mori to discuss “Board Member Conduct, Winter Maintenance Contract, Runway use/ops during snow removal. Right away/yielding to aircraft, Summer Maintenance Contract.”
 - **Discussed in section 8.**

10. Final approval of budget

- Aviation assessment: 242.00
- Taxiway assessment: 318.00

Motion: Final budget approval. Passed.

11. Any other discussion

- Pilots Alliance has dissolved, and would like to transfer the funds to WVACO. We need ideas about what to do with the money.
- Comment: Thanks to Bob Pustell.

A motion was passed to adjourn at 11:15 AM.

Respectfully submitted:

Tom Gill
Secretary