

# WVAC BOARD MEETING MINUTES

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*October 16, 2018*

**5 SKYHAWK DRIVE**

**MEETING STARTED 7:45PM**

## **ATTENDANCE**

Bob Pustell  
Bruce Hutchings  
David Hatfield  
Greg Vince  
Kevin Roll  
Chris Buerk  
Nick Anania

## **Approve minutes of September 12th Meeting**

Chris Buerk moved that we approve September's minutes as distributed by Carl. Second by Bruce. Motion carried.

## **TREASURER'S REPORT**

Treasurer's report was distributed ahead of the meeting. Nick moved that we accept the report. Chris seconded and the motion was approved.

## **OLD BUSINESS**

- **Delinquent Assessment status**

Nothing appears to be out of the ordinary with respect to accounts receivable

- **Runway/Taxiway Plowing**

David summarized the status of the plowing contract. Agreement signed with G.W. Brooks. Next step is to coordinate with Windsock Property for a combined site visit by the contractor. The new contract includes slightly higher hourly rates than the previous arrangement with Jon Cyr. This was expected and we hope to gain some efficiencies that will result in fewer total hours billed.

Bob brought everyone up to date on a property owner's suggestion that we consider purchasing a large snowblower that is offered for sale in Vermont. The plowing committee determined that the potential maintenance of the machine could easily be prohibitively expensive. Bob contacted G.W. Brooks to see if they would be interested and while they thought the idea was intriguing, felt that it would not be optimum for our situation.

- **Report from Nick on Runway maintenance/tree trimming**

- Drain Installation - Drain installation was completed on budget. Everyone very happy with Coleman's work. The board expressed appreciation to Nick for overseeing this project.
- Slice Seeding - The seeding has been completed for the year and is coming in well. Most board members feel that the runway is in excellent shape.
- Crabgrass - Nick's original contact for crabgrass treatment is most likely unwilling to take the job due to the distances involved. They have agreed to help Nick find a closer contractor. The intention is still to do a pre-emergent

spray treatment next spring.

- **Status of publishing Drone use guidance**

- Carl wrote up a set of drone guidelines for the airpark. The board thought they were very well done, with one question from Michael about the restriction of flight over private property. Formal approval of the guidelines was tabled until November when Carl would be available to answer questions.

- **Review Medium-Term roadmap**

- **Discuss changes to budgeting/capital reserver procedures**

David explained that the reason for this discussion was to address the concerns that had been raised at recent annual meetings about the size of the annual assessment and the savings account balance.

It was agreed to make a procedural change in the budgeting process that would stop applying any budget overage to the capital reserve (savings) account and instead would apply any excess operating funds from the previous year to the operating budget for the current year, thereby making the assessment more closely track the association's actual costs.

- **Discuss Season Greetings/Update/Poll association-wide mailing**

The board discussed the savings account balance and whether a target balance should be set. No decision was made on a target balance. The board is generally in favor of an association-wide mailing at the end of the year that explains the budgeting changes and requests ideas for runway/taxiway improvements that can be worked into a multi-year plan that will help us determine capital reserve requirements.

- **Website - Discuss content of public and private pages - runway diagram**

David reported that he had been working on collecting pilot type information for the website but hadn't assembled anything to present to the board yet. He did put together a runway diagram that can be used on the site with some possible taxiway naming ideas. Michael mentioned via email that he preferred a scheme where every taxiway has a letter name, while others at the meeting liked the letter/number scheme. Since there is no rush on selecting a naming scheme, the issue has been tabled until November for more discussion.

- **Hangar Coffee** - The gatherings have been very successful so far. The board expressed its appreciation to Bruce for initiating and shepherding the events.

- **Other old business** - None raised.

## **NEW BUSINESS**

- No new business offered

## **WVAC Member Input**

- No non-board members present

**Next Meeting** - November **27th**, 7:30 (after the Windssock meeting)  
Nick Anania's house.  
3 O'Hare Drive

**MEETING ADJOURNED 8:55 PM**

Carl Tyler was unable to attend. Minutes submitted by Bob Pustell and David Hatfield.